

USEFUL INFORMATION FOR PARTICIPANTS

I. Venue of the Forum

The Forum will be held at the Grand Hyatt Dubai Hotel

Address: P.O Box 7978, Sheikh Rashid Road, Oud Metha Road - Dubai, United Arab Emirates (UAE).

Telephone: +971 4 317 2602

Fax: +971 4 317 1235

Web: <http://dubai.grand.hyatt.com/en/hotel/home.html>



II. Arrival at the Dubai International Airport, Dubai, United Arab Emirates

We recommend participants to book their flights to the Dubai International Airport DXB as it is located about 20 – 25 minutes from the Venue.

III. How to get to the Venue from the airport

Participants may choose to use the services of a taxi, public bus and metro from the airport to reach the hotel, as described below:

1. **By Taxi:** You will have no difficulty in getting a taxi at Dubai International Airport or Al Maktoum Airport. There are busy ranks outside each terminal. You will also find long queues of waiting taxis outside the major shopping malls. There's no need to book a taxi at the airport or the mall.

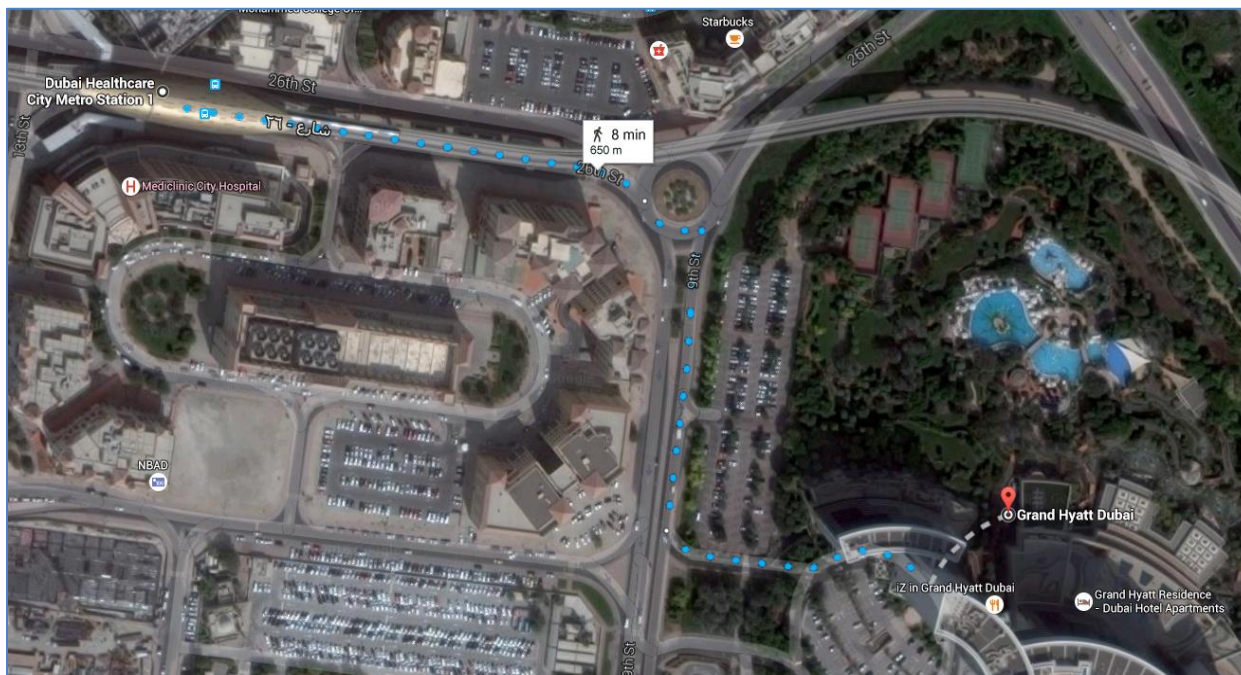
Please check the following link for taxi rates in Dubai <http://www.dubai-online.com/transport/taxis/>

2. **By Public Bus:** Dubai Road and Transport Authority have provided public transportation all around Dubai. You may log in to <http://wojhati.rta.ae> to plan your journey in advance whether you would want to arrive at the venue or to your hotel

3. **By Dubai Metro:** You can enjoy a quick and traffic free ride from the airport to the Venue by getting on the Dubai Metro (the Red line metro station 13 or 14). And within 10 minutes you will reach to Khalid Bin Al Waleed station No 19. Here you will have to change to the green line and take the Metro to the Dubai Health care city station No 28 for another 5 minutes. From there you will find free shuttle busses or you may take a taxi or just even walk to the hotel which is located less than 10 minutes away. <http://dubaimetro.eu/>



Walking from the Metro station to the venue:



IV. Local Organizing Committee in Dubai

1. Main Contact Person: Ms. Maryam Alfalasi

Calls can be attending between everyday 07:00AM to 04:00PM Dubai's Time (GMT+4)

Telephone: +971 52 8304 888

Landline: +971 4 607 1371

2. Contact Person: Ms. Ayesha Al Mulla

Calls can be attending between everyday 07:00AM to 04:00PM Dubai's Time (GMT+4)

Telephone: +971 52 959 1111

Landline: +971 4 607 1323

3. For General inquiries about hotels/venues/concerns...etc

Working hours from 07:00AM to 09:00PM Dubai's Time (GMT+4)

Email: HLFinfo@mbrsc.ae

4. For registration and UAE visa processes only

Working hours from 07:00AM to 09:00PM Dubai's Time (GMT+4)

Email: HLFreg@mbrsc.ae

V. Registration procedure

Please ensure that you completed the attached registration form in your email and send it along with the invitation letter received by UNOOSA to the Local Organizing Committee's email HLFreg@mbrsc.ae and copy UNOOSA un-hlf@unoosa.org in CC.

VI. Visa Regulations:

If your country of nationality appears on the list below, no advance visa arrangements are required to visit the UAE. Simply disembark your flight at Dubai International Airport and proceed to Immigration, where your passport will be stamped with a 30-day visit visa free of charge. This can be extended for an additional 30 days at an additional charge:

Citizens or holders of passports issued by EU states listed below (Diplomatic – Official- Service – Ordinary) are exempted from UAE Entry Visa Requirements, according to reciprocity **:

Sweden, Austria, Malta, Poland, The Netherlands, Portugal, Norway, Lithuania, Germany, Switzerland, Hungary, Latvia, Italy, France, Denmark, Slovakia, Spain, Greece, Estonia, Croatia, Luxembourg, Belgium, Finland, Iceland, Slovenia, Romania, Bulgaria, Cyprus, Czech Republic, Liechtenstein

** They may stay for a maximum period of 90 days in any 180 – day period.

Citizens or holders of passports issued by States listed below are exempted from UAE Entry Visa Requirements*:

United States of America, Australia, New Zealand, United Kingdom, Monaco, Singapore, Malaysia, Brunei, San Marino, Canada, Japan, Korea, Vatican, Andorra, Hong Kong, China

** They may stay for a maximum period of 30 days

<https://www.mofa.gov.ae/EN/ConsularServices/Pages/Visa-Information.aspx>

It should be noted that this list may vary slightly from time to time and it is therefore best to check with your local UAE embassy or the airline that you are using to fly to the UAE prior your departure.

If you are not a national of the above countries you will require a visa and a sponsor for your visit. The sponsor normally applies for the visa on your behalf.

Document Validity:

Passport or passport replacing documents of visitors must be valid for:

- At least 3 months from the date of entry, for visits of up to 3 months.
- At least 6 months from the date of entry, for visits exceeding 3 months.

Minors:

Passport not required for minors registered in their parent/guardian passport, provided it contains photos of the minors and travelling with the passport bearer

Documents required:

Depends on Visa type. Please check <http://www.uaeinteract.com/travel/visas.asp> for more info.

VII. Visa Procedure

Mohammed Bin Rashid Space Centre will sponsor the delegations requiring visa on complementary basis.

Due to the 60 days Visa validity policy, we will be sending a visa form to participants who indicates in their registration form that they require a visa 2 Months before the forum to fill and provide us valid colored passport copy along with passport size Picture with white or blue background.

The visa will be issued in Dubai and given upon arrival at Dubai International Airport. A copy of the Visa will be sent via email to the delegates. Further details about where to receive the visa will be sent to each participant.

Please feel free to contact the organizing committee for any questions on visa issues on HLFreg@mbrsc.ae.

VIII. Room booking at the Hotel of the event's venue:

Hotel Name: Grand Hyatt Dubai Address: P.O. Box 7978 Dubai, UAE Tel: +971 4 317 1234	<ul style="list-style-type: none"> • Single Room, AED 730++ (USD199++) • Double Room, AED 830++ (USD 226++)
Further inquiries about the hotel:	Rate includes Buffet Breakfast, Complimentary Wi-Fi access in the guest

<p>Contact Person: Ms. Maryam Alfalasi Landline: +971 4 607 1371 E-Mail: Maryam.alfalasi@mbrsc.ae Hotel's Website: http://dubai.grand.hyatt.com/en/hotel/home.html</p> <p>For room booking: Upon successful registration via the High Level Forum and receiving confirmation from the UNOOSA, a link for room booking will be sent to each participant to avail the room rates.</p>	<p>room.</p> <p>Does not include: 10 % Municipality fee, 10 % service charge, AED15/- Tourism fee per night</p>
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Attention (Sponsored Participants): **You do not need to book the hotel,** as the hotel rooms are booked already for you. Your names will be provided to the organizing committee by the United Nations Office for Outer Space Affairs. **Please note if you arrange your own accommodation, this offer will not be valid anymore.** **Neither UNOOSA nor MBRSC will be responsible for any cancellation fees occurred due to that in the hotel booked by yourself.**

IX. Extras:

Language:

Arabic is the official language of the United Arab Emirates. With the UAE's position as a global commercial hub and top tourist destination, English is widely spoken. Visitors will find their way around easily, with all road and traffic signs in Arab and English, along with all necessary documents, store signs, news and even restaurant menus available in both languages.

Other languages such as Urdu, Hindi and Tagalog are used widely in the country due to the large population that use these languages.

Religion:

The Constitution of the United Arab Emirates declares that the country's official religion is Islam. As a cosmopolitan country with residents and visitors from all around the world, the

UAE Constitution also provides for freedom of religion, in accordance with established customs.

While the melodic calls to prayer regularly sound from the countries countless minarets punctuating the cities' skylines, nearly everyone can find a place of solace, in accordance with established traditions, to pray and worship as they see fit.

Currency

National currency is United Arab Emirates Dirham (Dhs or AED)

Exchange rate

USD 1 = AED 3.67

Euro 1 = 4.11 Dhs (as of May 2017)

Foreign currencies can be exchanged at the airport, bureau de change and major banks.

ATMs are widely available and all major international credit cards are accepted in almost all stores and restaurants.

Bank Hours

Bank hours: 8 am – 3:00 pm (some are extended till 4 pm, yet the cash withdrawal normally ends 1 hour before the closing time). Some banks have business centers that are open till 7, 8 or 10 pm. These business centers are used for some banking activities (not cashiers)

Local Time

The time zone is GMT + 4 hours

Climate

Best time to visit UAE is between November and April. November starts with the average temperature of 31 °C with heat and humidity. Yet, till the end the temperature reduces to 29 °C and the humidity level drops too.

Day time in November can start sunny and pleasant. Yet can turn suddenly into windy in the afternoon and into a rainy night!

Temperature during the HLF

SAT 11/4	SUN 11/5	MON 11/6	TUE 11/7	WED 11/8	THU 11/9	FRI 11/10
Hist. Avg. 32°/21°	Hist. Avg. 32°/21°	Hist. Avg. 32°/21°	Hist. Avg. 32°/20°	Hist. Avg. 32°/20°	Hist. Avg. 31°/20°	Hist. Avg. 31°/20°

Electricity

The voltage in Dubai is 220 volts, plugs and socket-outlets used are British standard plugs.

Formal Dress Code:

Although the most liberal of all emirates, Dubai still follows a silent and assumed dress code that adheres to mild conservatism. Business suits for men and formal office wear like jackets & trousers for women is essential as covered arms and legs are termed as appropriate. Women should dress conservatively refraining from short skirts and low necklines when on business.