

**United Nations/Azerbaijan/European Space Agency/United States of America  
Workshop on the Applications of Global Navigation Satellite Systems**

**Baku, Azerbaijan, 11 - 15 May 2009**

**[Useful Information for Participants](#)**

**Venue of the Workshop**

The Workshop will be held at:           **Hotel RAMADA**  
Address:                                    Salyan Hwy, Shikhov Beach 1023  
Telephone:                                 + 994 – 12 – 491 – 73 - 03  
Fax:    + 994 – 12 – 491 – 73 - 13

**Local Organizing Committee in Baku**

Contact Person:           Mr. Toghrul Gafarbeyli, Head of the Organizing Committee  
Telephone:                 + 994 12 598 53 40 / + 994 12 493 39 84  
Mobile:                     + 994 50 313 98 87  
Fax:                         + 994 12 598 09 99  
E-Mail:                     [international-tg2@mincom.gov.az](mailto:international-tg2@mincom.gov.az)

**Arrival at the Heydar Aliyev International Airport (GYD), Baku, Azerbaijan**

The airport is situated 25 km (16 miles) from Baku.

Pick-up of all registered participants from the airport to the hotel upon arrival and from the hotel to the airport on departure will be arranged by the Local Organizing Committee of the Workshop.

Please ensure that you completed the enclosed herewith the registration form and returned it to the Local Organizing Committee with a copy to the United Nations Office for Outer Space Affairs at the addresses indicated in the form. Any subsequent changes of travel itinerary or arrival plans of participants should be communicated the workshop contact person.

Contact Person:           Mr. Toghrul Gafarbeyli, Head of the Organizing Committee  
Telephone:                 + 994 12 598 53 40 / + 994 12 493 39 84  
Mobile:                     + 994 50 313 98 87  
Fax:                         + 994 12 598 09 99  
E-Mail:                     [international-tg2@mincom.gov.az](mailto:international-tg2@mincom.gov.az)

## Hotel Information

Hotel	Single Room, US\$ (Group Room Rate)
<b>Hotel RAMADA (5<sup>*</sup>)</b> Address: Salyan Hwy, Shikhov Beach 1023 Contact person: <b>Mr. Elnur Eyvazov</b> Tel.: + 994 – 12 – 491 – 73 - 03 Fax: + 994 – 12 – 491 – 73 – 13 Mobile: +994 – 50 – 340 - 8882 Web: <a href="http://www.ramada.com">www.ramada.com</a>	<b>US\$ 152 (breakfast included)</b>

**Attention (*Sponsored Participants*):** You do not need to book the hotel, as the hotel rooms are blocked already and will be provided to you. However make sure that you submit the registration form well in advance.

## Currency

National currency is Azeri Manats (AZM).

## Exchange rate (as of 9 April 2009)

1 US\$ = 0.83 AZM

Foreign currencies can be exchanged at the airport, bureaux de change and major banks. ATMs are widely available and all major international credit cards are accepted.

## Bank Hours

Bank hours are Monday through Friday from 9:30 a.m. to 5:50 p.m.

## Local Time

The time zone is GMT + 4 hours (GMT +5 hours in summer).

## Climate

Continental with dry and breezy summers. Temperatures vary from 25<sup>0</sup>C / 73<sup>0</sup>F in summer to 0<sup>0</sup>C / 48<sup>0</sup>F in winter.

The weather in May is warm with an average minimum temperature of 14<sup>0</sup>C / 57<sup>0</sup>F and average maximum temperature of 22<sup>0</sup>C / 72<sup>0</sup>F.

## REGISTRATION FORM

**IMPORTANT:** Please complete this form and forward not later than **Monday, 27 April 2009** to:

**Mr. Toghrul Gafarbeyli**

Ministry of Communications and Information Technologies of the Republic of Azerbaijan

Fax: +994 12 598 09 99

Email: [international-tg2@mincom.gov.az](mailto:international-tg2@mincom.gov.az)

**WITH COPY TO:**

**Ms. Sharafat Gadimova**

Space Applications Section

Office for Outer Space Affairs

United Nations Office at Vienna

Fax: + 43 1 260 60 5830

E-mail: [sharafat.gadimova@unvienna.org](mailto:sharafat.gadimova@unvienna.org)

Please type or print:

<b><u>Personal data</u></b>		
Family Name:		
First Name:		
Organization:		
Occupation:		
<b><u>Passport details</u></b>		
Passport No.:		
Date of issuance:	Date of expiration:	
Date of birth:		
Nationality:		
Location of consulate where will collect your visa:		
<b><u>Flight details</u></b>		
Flight No.:	Arrival date:	Arrival time:
Flight No.:	Departure date:	Departure time:

Participant's signature:

Date: