



**United Nations**  
Office for Outer Space Affairs

# Collaborating with UNOOSA Important Considerations



@UNOOSA

@UN\_SPIDER

[www.unoosa.org](http://www.unoosa.org)





## **UNOOSA receives many requests for collaboration:**

### **1) Events & meetings**

- ⇒ **UN/Country events (co-organise/ co-host/ use of UN logo)**
- ⇒ Technical Advisory Missions (Space Law / UN-SPIDER)

### **2) Projects, programs & Staff**

- ⇒ Memorandums of Understanding
- ⇒ Funding Agreements
- ⇒ **Staff secondments as contributions in kind**



## **When would we collaborate on UN events?**

⇒ **When strategic priorities align:**

- ❖ Space Sustainability, SDGs, Climate Action, Developing countries/Africa, private sector

⇒ **When costs are covered:**

- ❖ Collaborative events & associated costs must be funded by requesting State or by a donor through XB



### ⇒ When legal formalities are complied with:

- ❖ UNOOSA is part of the UN Secretariat, not an independent specialised UN agency.
- ❖ Specific legal requirements apply concerning privileges & immunities for participants which hosting countries must accept.
- ❖ These are UN Rules & Procedures established by you, the Member States, & confirmed through a **“Host Country Agreement” (HCA)**

**HCA take time to negotiate!**

**CONVENTION ON THE PRIVILEGES AND IMMUNITIES  
OF THE UNITED NATIONS**

**Adopted by the General Assembly of the United Nations  
on 13 February 1946**

*Official texts in English and in French. This Convention was registered  
ex officio by the Secretariat of the United Nations on 14 December 1946.*

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**CONVENTION SUR LES PRIVILÈGES ET IMMUNITÉS  
DES NATIONS UNIES**

**Approuvée par l'Assemblée générale des Nations Unies le  
13 février 1946**

*Textes officiels anglais et français. Cette Convention a été enregistrée d'office  
par le Secrétariat de l'Organisation des Nations Unies le 14 décembre  
1946.*

**Use of UNOOSA  
Logo requires an  
HCA!**



## **HCA's are required for all events outside UN Headquarters:**

- ⇒ HCAs are signed by your Ministry of Foreign Affairs (MFA).  
Therefore, require involvement of your Permanent Mission
- ⇒ In summary, HCA's cover:
  - ❖ Privileges & immunities of all participants to UN event
  - ❖ Ensures entry & exit of all participants to/from the host country
  - ❖ Free cost of visa for all participants
  - ❖ Security & medical aid
  - ❖ Liability issues/dispute settlements
  - ❖ Organizational & logistical matters including in-kind contributions

**Please first check with PM or MFA/MoFA before reaching out to UNOOSA!**



# When is an HCA not required?

- ⇒ Event held at **UN premises**: *VIC, Geneva HQ, NY HQ, UN Nairobi, UN Bangkok, UN Bonn, other major UN office*
- ❖ **Space4Women in UNON, Kenya, Nov 2024**
- ⇒ Event **co-hosted by UN specialized agency** with premises in your country E.g. ICAO, WFO, UNICEF
- ⇒ **National events**, where UNOOSA is merely a speaker
- ⇒ **Framework or Seat Agreement already in place** with UN that applies HCA terms to all UN events planned in your country
- ⇒ Event takes place **online**

**HCAs are possible, they take time, devil is in detail!**



## **Recent Examples of HCAs concluded with UNOOSA:**

- ⇒ **Luxembourg**, March 2024: Expert Meeting on Space Resources
- ⇒ **Philippines**, April 2024: GNSS Workshop
- ⇒ **Costa Rica**, May 2024: Space4Water Conference
- ⇒ **Austria**, July 2024: UN/Graz Symposium

## **Future HCAs to be negotiated for 2025:**

- ⇒ **Australia**: UN/IAF Workshop during IAC
- ⇒ **UK**: Conference on Dark & Quiet Skies

**It is possible!**





## Member States contribute staff to UNOOSA:

- ⇒ “Non-reimbursable Loans” (NRLs) are paid for and seconded by Member State. An additional 13% overhead costs to be covered by MS.

## Governed by ST/AI/231/Rev.1:

- ⇒ **NRLs may not be negotiated for secretariat posts & only for locations other than UNHQ, UNOV, UNON, UNOG => NOT IN VIENNA!**
- ⇒ **Rules will be enforced more strictly.** UNOOSA will only receive an exemption for postings in Vienna for experts with an absolute niche competency & bringing missing knowhow.
- ⇒ Expert NRL + associated project funding are required to support UNOOSA strategic priorities.