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**UNITED NATIONS/  
AUSTRIA  
SYMPOSIUM  
2024**

# **CLIMATE ACTION**

**Transforming space-based technology  
projects into sustainable services that  
support policy-making**

Graz, Austria and online  
17 – 18 July 2024

**PROGRAMME  
& LOGISTICS**

revised 13 July 2024



# WELCOME RECEPTION

**TUESDAY, 16 JULY 2024**

| Time   | Activity  |
|--------|---|
| 17:15  | <b>Shuttle bus picks up participants staying at Best Western Plus Plaza Hotel Graz ("Best Western")</b> <ul style="list-style-type: none"><li>• Participants staying at Best Western should gather at the "Meeting Point" sign at the lobby by 17:10.</li><li>• The bus will leave on time as there is no parking space for the bus.</li><li>• Participants who missed the bus will have to make their own way to the City Hall ("Rathaus" in German).</li><li>• The shuttle bus will pick up participants staying at Best Western then Ibis.</li><li>• The shuttle service is provided free of charge.</li></ul> |
| 17:25  | <b>Shuttle bus picks up participants staying at Ibis Styles Graz Messe ("Ibis")</b> <ul style="list-style-type: none"><li>• Participants staying at Ibis should gather at the "Meeting Point" sign at the lobby by 17:20.</li><li>• Participants who missed the bus will have to make their own way to the City Hall.</li></ul>   |
|        | <b>Participants staying at other hotels</b> <ul style="list-style-type: none"><li>• Please arrange your own transport to City Hall. Please meet at the main entrance of the City Hall by 17:45.</li></ul>   |
| 17:45  | <b>Shuttle bus arrives at Andreas-Hofer-Platz. All participants to meet at the main entrance of the City Hall</b>   |
| 18:00  | <b>Reception hosted by the Mayor at Graz City Hall</b> <ul style="list-style-type: none"><li>• This reception is by invitation only.</li><li>• All participants must present the e-invitation card to enter.</li><li>• Dress code: Business casual.</li></ul>   |
| 19:30  | <b>End of reception</b>   |
| ~19:30 | <b>Meet at Andreas-Hofer-Platz to take shuttle bus back to hotel</b>  |
| ~20:00 | <b>Arrive at hotel</b>  |

# DAY 1

**WEDNESDAY, 17 JULY 2024**

Graz University of Technology  
Institute of Communication Networks and Satellite Communications  
Lecture hall I 2 (access from Sandgasse 38)  
Inffeldgasse 12  
8010 Graz, Austria

| Time  | Activity  |
|-------|---|
| 09:00 | <b>Registration opens</b> <ul style="list-style-type: none"><li>The registration desk is located at the ground floor of the institute, in front of lecture hall I 2.</li><li>Please register and collect your symposium badge and invitation card for this evening's reception.</li></ul>   |
| 09:10 | <b>Shuttle bus picks up participants staying at Best Western</b> <ul style="list-style-type: none"><li>Breakfast is provided at the hotel.</li><li>Please gather at the hotel lobby by 09:05.</li><li>Participants who missed the bus will have to make their own way to Graz University of Technology (also known as TU Graz).</li></ul> |
| 09:20 | <b>Shuttle bus picks up participants staying at Ibis</b> <ul style="list-style-type: none"><li>Breakfast is provided at the hotel.</li><li>Please gather at the hotel lobby by 09:15.</li></ul>   |
|       | <b>Participants staying at other hotels</b> <ul style="list-style-type: none"><li>Please arrange your own transport to TU Graz.</li></ul>   |
| 09:35 | <b>Shuttle bus arrives at TU Graz</b> <ul style="list-style-type: none"><li>Registration at the foyer</li></ul>   |
| 9:50  | <b>WebEx connection opens</b>   |
| 10:00 | <b>Official start of the symposium</b> <ul style="list-style-type: none"><li>Welcome ceremony</li><li>Keynote presentation</li><li>Musical performance</li></ul>  |
| 11:05 | <b>Group photo taking and coffee break (in front of the lecture hall I 2)</b>   |

| Time  | Activity  |
|-------|---|
| 11:30 | <b>Session 1: User engagement: how meaningful dialogues lead to sustainable initiatives</b>   |
| 12:45 | <b>Lunch at TU Graz cafeteria</b> <ul style="list-style-type: none"> <li>• The cafeteria ("Mensa") is located in the next building.</li> <li>• Lunch is provided free of charge to all participants.</li> <li>• You may select any food and drinks of your choice.</li> <li>• Please show your symposium badge to the cashier at checkout.</li> </ul>   |
| 13:45 | <b>Project pitches</b>  |
| 13:55 | <b>Panel 1: User engagement: lessons learnt and recommendations</b>   |
| 14:55 | <b>Coffee break (in front of the lecture hall I 2) + SCO project demo</b>   |
| 15:15 | <b>Indonesia country case: Hotspot for climate action</b>   |
| 16:20 | <b>Session 2: Support and funding opportunities for space for climate action</b>  |
| 17:00 | <b>Adjourn</b>  |
| 17:05 | <b>Shuttle bus back to hotel - Rest and transition</b><br><u>Participants staying at Best Western or Ibis</u> <ul style="list-style-type: none"> <li>• You may take the free shuttle bus back to your hotel.</li> </ul>   |
|       | <b>[Optional] Social activities in the evening include a guided walking tour of the old city of Graz and a reception hosted by the Governor of Styria</b> <ul style="list-style-type: none"> <li>• Shuttle service will only be offered between the two hotels and the starting point of the walking tour (Andreas-Hofer-Platz). Those not staying at these hotels should meet directly at Andreas-Hofer-Platz.</li> <li>• Those going directly to the reception, please arrange your own transportation and meet at the Orangerie by 19:15.</li> </ul> |

| Time                | Activity  |
|---------------------|---|
| 18:05               | <b>Shuttle bus picks up participants staying at Best Western</b> <ul style="list-style-type: none"> <li>• Please gather at the hotel lobby by 18:00.</li> <li>• Participants who missed the bus will have to make their own way to the Orangerie.</li> </ul>  |
| 18:15               | <b>Shuttle bus picks up participants staying at Ibis</b> <ul style="list-style-type: none"> <li>• Please gather at the hotel lobby by 18:10.</li> </ul>   |
| 18:30               | <b>Participants going on the walking tour to meet at Andreas-Hofer-Platz</b><br><br><b>Guided walking tour of the old city of Graz</b> <ul style="list-style-type: none"> <li>• The tour starts at Andreas-Hofer-Platz and ends in front of the Orangerie.</li> <li>• The tour takes approximately 45 minutes.</li> <li>• Dress code: Comfortable attire and walking shoes.</li> </ul>  |
| 19:30               | <b>Reception hosted by the Governor of Styria at the Orangerie in Grazer Burggarten</b> <ul style="list-style-type: none"> <li>• Those who did not join the walking tour shall meet directly at the entrance of the Orangerie by 19:15.</li> <li>• All participants must show the symposium badge and invitation card to enter.</li> <li>• Dress code: Business casual.</li> </ul>  |
| ~21:00              | <b>Bus back to hotel</b><br><br><u>Participants staying at Best Western and Ibis</u> <ul style="list-style-type: none"> <li>• You may take the free shuttle bus from Burgring (short walking distance from Orangerie) back to the hotel.</li> </ul><br><u>Participants not staying at Best Western or Ibis</u> <ul style="list-style-type: none"> <li>• Please arrange your own transport back to your place of accommodation.</li> </ul> |
| ~21:30              | <b>Arrive at hotel</b>  |
| <b>End of Day 1</b> |   |

# DAY 2

**THURSDAY, 18 JULY 2023**

| Time  | Activity   |
|-------|--|
| 09:10 | <b>Shuttle bus picks up participants staying at Best Western</b> <ul style="list-style-type: none"><li>• Breakfast is provided at the hotel.</li><li>• Please gather at the hotel lobby by 09:05.</li><li>• Participants who missed the bus will have to make their own way to TU Graz.</li><li>• Please check out of hotel in the morning. You may store your luggage with the hotel reception, or bring your luggage to TU Graz for storage at the back of the lecture hall.</li></ul> |
| 09:20 | <b>Shuttle bus picks up participants staying at Ibis</b> <ul style="list-style-type: none"><li>• Breakfast is provided at the hotel.</li><li>• Please gather at the hotel lobby by 09:15.</li><li>• Please check out of hotel in the morning. You may store your luggage with the hotel reception, or bring your luggage to TU Graz for storage at the back of the lecture hall.</li></ul>   |
|       | <b>Participants staying at other hotels</b> <ul style="list-style-type: none"><li>• Please arrange your own transport to TU Graz.</li></ul>  |
| 09:35 | <b>Shuttle bus arrives at TU Graz</b>  |
| 9:50  | <b>WebEx connection opens</b>  |
| 10:00 | <b>Start of Day 2</b>  |
| 10:00 | <b>Panel 2: Capacity building: implementing new tools for widespread and effective use</b>   |
| 11:00 | <b>Coffee break (in front of the lecture hall I 2) + SCO project demo</b>  |
| 11:30 | <b>Project pitches</b>   |
| 11:45 | <b>Session 3: Funding and financing technical projects: show me the money</b>  |
| 12:45 | <b>Lunch at TU Graz cafeteria</b>  |

| Time  | Activity  |
|-------|---|
| 13:45 | Project pitches   |
| 14:00 | Session 4: Role of government and inter-governmental organization |
| 15:25 | Closing remarks   |
| 15:45 | End of symposium  |

**Note:**

Shuttle service from Graz University to hotel is not provided after the close of the symposium. If you require transport from Graz University to your hotel at the end of the symposium, please kindly notify the local organizer at the registration desk at the symposium venue by 5pm on Wednesday. Only in this way will a shuttle service be arranged.

**Contacts:**

For local organisation matters: Ms. Maria Schaffer (Joanneum Research)  
Phone: +43 316 876 1226

For hotel information: Mr. David Pösinger (Graz Tourism)  
Phone: +43 316 8075 47

# Bus schedule at a glance

| TUESDAY<br>16 July 2024 |  | WEDNESDAY<br>17 July 2024 |  | THURSDAY<br>18 July 2024   |  |
|-------------------------|--|---------------------------|--|--|--|
| DEPARTURE<br>17:15 h    | <b>Best Western</b> Plus Plaza<br>Hotel Graz                           | DEPARTURE<br>09:10 h      | <b>Best Western</b> Plus Plaza<br>Hotel Graz                               | DEPARTURE<br>09:10 h   | <b>Best Western</b> Plus Plaza<br>Hotel Graz |
| DEPARTURE<br>17:25 h    | <b>Hotel ibis Styles</b> Graz<br>Messe                                 | DEPARTURE<br>09:20 h      | <b>Hotel ibis Styles</b> Graz<br>Messe                                     | DEPARTURE<br>09:20 h   | <b>Hotel ibis Styles</b> Graz<br>Messe       |
| ARRIVAL<br>17:45 h      | Andreas-Hofer-Platz  | ARRIVAL<br>09:35 h        | Graz University of<br>Technology   | ARRIVAL<br>09:35 h   | Graz University of<br>Technology             |
| 18:00 h                 | Reception Mayor:<br>at the assembly hall of<br>city parliament of Graz | 10:00 – 17:05 h           | Programme  | 10:00 – 15:45 h  | Programme                                    |
| DEPARTURE<br>≈ 19:30 h  | Andreas-Hofer-Platz<br>Transfer to hotels                              | DEPARTURE<br>17:05 h      | Graz University of<br>Technology   | <b>Shuttle service from Graz University to hotel is not<br/>provided after the close of the symposium. If you<br/>require transport from Graz University to your hotel at<br/>the end of the symposium, please kindly notify the<br/>local organizer at the registration desk at the<br/>symposium venue by 5pm on Wednesday. Only in this<br/>way will a shuttle service be arranged.</b> |  |
| ARRIVAL<br>≈ 20:00 h    | Hotels   | ARRIVAL<br>≈ 17:25 h      | Hotels<br>Short rest possible.   |  |  |
|                         |  | DEPARTURE<br>18:05 h      | <b>Best Western</b> Plus Plaza<br>Hotel Graz                               |  |  |
|                         |  | DEPARTURE<br>18:15 h      | <b>Hotel ibis Styles</b> Graz<br>Messe                                     |  |  |
|                         |  | ARRIVAL<br>18:30 h        | Andreas-Hofer-Platz<br><b>Guided Tour through the<br/>old city of Graz</b> |  |  |
|                         |  | 19:30 h                   | Reception Governor:<br>Orangery in the gardens<br>of Graz Burg             |  |  |
|                         |  | DEPARTURE<br>≈ 21:00 h    | Burgring<br>Transfer to hotel  |  |  |
|                         |  | ARRIVAL<br>≈ 21:30 h      | Hotels   |  |  |

**Best Western Plus Plaza Hotel Graz**  
Conrad-von-Hötzen Dorfstraße 60, 8010 Graz

**Hotel ibis Styles Graz Messe**  
Waltendorfer Gürtel 8-10, 8010 Graz

**Graz University of Technology**  
Inffeldgasse 12, 8010 Graz